430.15

Exclusion of Confidential Participant Information

Policy

The state agency will restrict the use and disclosure of confidential applicant and participant information to persons directly connected to the administration or enforcement of the WIC Program. These persons may include, but are not limited to:

- Personnel from local agencies,
- Persons under contract with the state agency to perform research regarding the WIC program, and
- Persons investigating or prosecuting WIC Program violations under federal, state or local law.

Definition

Confidential applicant and participant information is any information, whether it is obtained from the applicant or participant, another source or generated as a result of WIC application, certification or participation, that individually identifies an applicant, participant or family member.

Procedure

Public reports resulting from program and record reviews will be reviewed to assure exclusion of confidential information.

430.15 New policy 10/1/07

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